

Beaver State Corvette Club Bylaws

Article I. **Name**

Section 1.01 **Name**

- (a) Beaver State Corvette Club (BSCC)
- (b) The BSCC name or any derivative there of will only be used for Club business and organizational identification.

Article II. **Purpose**

Section 2.01 **Purpose Statement**

- (a) The BSCC encourages the ownership and maintenance of the Chevrolet Corvette. Our monthly meetings provide the opportunity for members to exchange information on how to maintain, operate and enjoy Corvettes.
- (b) The BSCC enjoys Corvette events locally, throughout Oregon, the region, and the nation. We plan and conduct safe driving activities, provide opportunities for social interaction among members and communicate our enthusiasm to the public in order to improve the image of the Corvette.
- (c) A strength of the Club is promoting community betterment while assisting and supporting other Clubs of similar interest.

Article III. **Official Club Emblem**

Section 3.01 **Emblem**

- (a) Outline of the state of Oregon with Beaver State Corvette Club stitched, engraved or etched inside the state with crossed flags in the center.

Article IV. **Definitions**

Section 4.01 **Quorum**

- (a) Twenty percent of all the active members of the Club and one officer constitute a quorum.
- (b) A quorum of the voting membership must be present at any regularly scheduled meeting for which notice was give in order to conduct business transactions.
- (c) All proposed actions, except the election of Officers and amendment of the by-laws, shall be accepted if a majority of those voting at a regular or special meeting concur.

Section 4.02 **Proxy**

- (a) In the election of Officers and board members and by-law amendments, voting by proxy, email, or absentee ballot will be allowed.

Article V. Members

Section 5.01 Member Qualifications

- (a) Be a registered owner of a Chevrolet Corvette or the spouse or domestic partner of the owner.
- (b) Attend one regular membership meeting.
- (c) Pay current membership dues to the Club Treasurer.

Section 5.02 Charter Members

- (a) Individuals who established the Club on November 1, 2000 constitute the Charter Members.

Section 5.03 Member Rights

- (a) Each Club member has one vote.
- (b) A member may be elected or appointed to a Club office.
- (c) A member may participate in Club meetings, functions and activities.
- (d) A member may display the approved emblem of the Club.
- (e) Charter members may display "Charter Member" identification.

Article VI. Club Meetings

Section 6.01 Regular meetings

- (a) Regular meetings will be held on the second Tuesday of every month.
- (b) All members will be notified by email, newsletter, texts or phone of any regular meetings.

Section 6.02 Special meetings

- (a) Special meetings of the leadership may be called at the direction of the President or by a majority of the leadership members then in office. Such meeting will be held at such time, place, and day as designated in the meeting notice.
- (b) Notices will be sent to all members by email, newsletter, texts or phone of any special meeting.
- (c) Any one or more of the leadership team may participate in a meeting by means of a conference telecommunications device, which allows all persons participating in the meeting to hear each other. Participation by telephone shall be equivalent to presence in person at the meeting for purposes of determining if a quorum is present.

Section 6.03 Annual meeting

- (a) The annual meeting of the leadership shall be held each January for the purpose of planning. The President of the Club shall designate day, and place.
- (b) The annual meeting of the Club's regular membership shall be held in December of each year. Elections for the Club leadership for the following year shall be concluded.

Article VII. Finances, Expenses, and Dues

Section 7.01 Dues

- (a) All members will be assessed annual dues coinciding with the calendar year. Dues will be prorated quarterly for new members only.
- (b) Annual dues are due on January 1st. All dues not rendered by Feb 28th will be considered in arrears and membership will be suspended per section 14.01.
- (c) Membership dues are not refundable.

Section 7.02 Finances

- (a) The fiscal year for the BSCC will be the calendar year.
- (b) The outgoing Officers will present the incoming Officers with a summary of the year's income and expenses. Books will be reconciled and turned over to the new Treasurer by December 31 of the outgoing year.
- (c) The new Officers will develop and present to the Club a projected budget for the upcoming year at the first regular meeting of the year.
- (d) No member will incur an obligation, debt or other liability in the name of the BSCC without prior approval of the President or a majority of the members present at a regular or special meeting.
- (e) The Officers of the Club have signature authority for single accounts payable of \$100.00 or less. All payables above \$100.00 require the signatures of the two Club Officers. All account payables must be accompanied with an invoice or receipt and a voted approval from the Club.

Section 7.03 Expenditure

- (a) The Club will provide necessary funds for general operational expenses such as office supplies, website maintenance, insurance, etc. The general operational expenses will be approved at the first regular meeting of the year.
- (b) Expenditures above \$100.00 require approval of the President in urgent situations or the majority of voting Club members present at the regular Club meeting at which the expenditure is proposed.
- (c) If a transaction is performed in cash, the ledger transaction must show signatures of two Club Officers.
- (d) A receipt must accompany authorized reimbursable expenditures paid by members. The ledger for the checking account must verify each repayment.

Article VIII. Club Records

Section 8.01 Club Records

- (a) All official Bylaws, official Club meeting records and Club member's records shall remain in the possession of the Secretary of the Club within the State of Oregon.
- (b) Copies of the official by-laws, meeting records and membership rosters shall be made s available

at reasonable time, upon request by a Club member for review or inspection. These documents will only be used for purposes that benefit the Club as a whole and not for personal gain.

Article IX. Club Events

Section 9.01 Club Sponsored Events

- (a) Any BSCC member who wishes to host a new activity or event must submit a proposal to the Club, with a complete budget, at a regular meeting for approval.
- (b) The Club may approve members to organize, sponsor and conduct activities and events that support the purpose and goals of the Club, foster social opportunities, and provide fund raising activities.
- (c) An Event Chairperson will coordinate each event with the assistance of an Event Captain.
- (d) The Chairperson and Captain will be responsible for the planning, scheduling, and conducting the event in accordance with the BSCC rules.
- (e) All events will be published to the membership prior to the event by meeting announcement, newsletter, email and/or website.
- (f) The Event Chairperson is responsible for balancing the events' expenses with all receipts for purchases with the Club Treasurer.

Section 9.02 Insurance

- (a) Members are responsible to maintain personal automobile insurance at all times as required by Oregon law.
- (b) BSCC will maintain insurance for Club events.

Article X. Officers

Section 10.01 President

- (a) Chief Officer in charge of conducting Club business at regular and special meetings.
- (b) Appoints the Election Governor for the following year as stated in Article XI, section 11.01 (a).
- (c) Organizes a special election if deemed necessary to fill vacated offices.
- (d) Signs contracts or other instruments that have been authorized by the membership.

Section 10.02 Vice President

- (a) Performs the duties of the President when the President is absent or unable to perform elected and or assigned duties.
- (b) Acts as the Public Information Officer.
- (c) Reports activities and events sponsored by other Clubs.
- (d) Promotes BSCC events.

Section 10.03 **Secretary**

- (a) Records and maintains the minutes of the regular and special Club meetings.
- (b) Opens and distributes the mail to the Club Officers as appropriate.

Section 10.04 **Treasurer**

- (a) Maintains an account in an FDIC institution in the name of BSCC.
- (b) Maintains and distributes the Club membership roster.
- (c) Receives and deposits money from dues or any other sources into the Club bank account.
- (d) Pays all Club debts with checks drawn from the Club account.
- (e) Gives a report of the Club finances at the regular meeting.
- (f) Prepares the end of the year financial report for the Club.
- (g) Participates in the budget process for the Club.

Section 10.05 **Removal of Officers**

- (a) Any officer may be removed from such office with cause, by a majority vote of the members at any regular, or special meeting of the members, expressly for that purpose.

Section 10.06 **Vacancy of Office**

- (a) A vacancy in any office shall be filled for the remainder of the term by the membership at a regular meeting by majority vote.

Article XI. **Nominations and Elections**

Section 11.01 **Nominations**

- (a) The President will appoint an Election Governor in September.
- (b) The Elections Governor will take nominations for office the months of September and October.
- (c) The Elections Governor records nominations for offices made at the Club meeting and by email or telephone.
- (d) Nominations for offices may NOT be declined at the meeting.
- (e) The Elections Governor will contact each nominee for every office and confirm acceptance or declination of the nomination from the individual.
- (f) Ballots for all Officers will be sent out prior to the regular Club meeting in November.

Section 11.02 **Elections**

- (a) Voting for offices will be done by confidential ballot.
- (b) All ballots must be returned to the Elections Governor or Secretary prior to the meeting in November.

- (c) The Elections Governor or Secretary will count the ballots.
- (d) The Governor will announce the final tally at the November meeting.
- (e) Officers are elected by a simple majority vote.
- (f) Officers elected to office for the New Year will be announced at the annual Club meeting in December.

Article XII. Standing Appointments

Section 12.01 Newsletter editor

- (a) Responsible for all aspects of producing a monthly newsletter, including soliciting material, printing, and distribution.
- (b) Documents to be included in each month's issue include the date, time, and location of that month's regular meeting and any other information deemed necessary by an officer, including officer election information and ballots, membership renewal forms, and news of activities sponsored by or involving the Club.
- (c) The member in charge of the newsletter shall endeavor to ensure that each Member receives a copy of the newsletter during the first week of each month.

Section 12.02 Webmaster

- (a) Updates the Club website as needed.
- (b) Updates the email list serve of the Club as needed.
- (c) Information placed on the website, a Club approved social site or on the list serve must be relevant to the BSCC unless otherwise approved by the current Officers.
- (d) Information placed on the website, a social site or the list serve (to include member demographic information) is to be used for Club related business only.

Article XIII. Liability

Section 13.01 Personal Liability

- (a) No officer or member shall be liable to the Beaver State Corvette Club for any claims or damages resulting from any lawful acts taken by said director, officers or member acting on behalf of the Beaver State Corvette Club and within the scope of its organizational activities.
- (b) The Beaver State Corvette Club shall not be liable to any member for any claims or damages resulting from any lawful activity taken by said Beaver State Corvette Club as long as said activities are within the scope of the Bylaws and the laws of the State of Oregon.
- (c) The Beaver State Corvette Club is authorized to purchase such liability and casualty insurance, as its Board of Directors deems reasonable and necessary. Any officer or member who has a claim covered by such insurance shall be limited in their total damages to the amount of insurance benefit and cannot seek a deficiency from the Club or its officers, directors and members.

Article XIV. Membership Suspension and Termination

Section 14.01 Suspension

- (a) Membership to the BSCC may be suspended for non-payment of dues after March 1st of for each calendar year. A suspended member shall be reinstated after payment of the delinquent annual dues.
- (b) Suspension results in removal from the Club roster. The suspended member will not have voting privileges nor receive Club mailings. The suspended member will not participate in Club activities.

Section 14.02 Termination of Membership

- (a) The display of any action by a Club member or a Club member's guest in a manner that is inappropriate and detrimental to the Club or its business may result in termination of membership.
- (b) Termination results in removal of voting privileges and Club mailings, and cannot participate in Club activities.
- (c) A member terminated from the Club may be reinstated with a majority vote of membership attending a regular Club meeting.

Section 14.03 Procedure for Membership Termination

- (a) The offending person may be asked to leave the meeting or event at the time of the incident. Said member will not be allowed to return to that event or meeting. Proper authorities will be called if necessary.
- (b) A written report of the actions believed to warrant termination will be identified in a letter and submitted to the Officers of the Club.
- (c) Before any action is taken, the member shall have the opportunity to submit in writing or in person his/her position regarding the incident.
- (d) Any Club member may present additional information and/or propose a course of Club actions.
- (e) The Club Officers will develop a recommended course of action to be taken.
- (f) The report of actions and recommended course of action will be presented within 60 days of the incident.
- (g) Termination for infraction of the BSCC by-laws or other such causes as will be determined by the majority of members attending a regular meeting as being in the best interest of the BSCC.

Section 14.04 Reinstatement of Membership

- (a) A member may be re-instated if approved by a majority vote of the membership present at a regular meeting.
- (b) The member meets the membership qualifications defined in the by-laws.

(c) Payment of current dues.